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# **COUNCIL BULLETIN**

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*Issued Week Ending Friday, 6 November 2020*

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

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Compiled, designed and produced by  
Member Services

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## PART A - FORWARD DIARY

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**Key to abbreviations:**

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnall Street Offices.
<b>TBN</b>	To be noted	<b>HH</b>	Homefield House
<b>TBC</b>	To be confirmed	<b>VM</b>	Virtual Meeting
<b>DPCC</b>	Debden Park Community Centre	<b>NWA</b>	North Weald Airfield

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Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

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## Week One: 9 November 2020 – 15 November 2020

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Monday 9 November			
Tuesday 10 November	2.00pm 7.00pm	Member Briefing – Heart of Epping Project Standards Committee	
Wednesday 11 November	7.00pm	DDMC	
Thursday 12 November	10.00am	Licensing Sub-Committee	
Friday 13 November			
Saturday 14 November			
Sunday 15 November			

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## Week Two: 16 November 2020 – 22 November 2020

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Monday 16 November	5.00pm 7.00pm	Member Workshop – New Ways of Working Cabinet	
Tuesday 17 November	6.00pm 7.00pm	Executive Briefing Cabinet Briefing	
Wednesday 18 November	7.00pm	Area Planning Sub Committee South	
Thursday 19 November	7.30pm	Overview and Scrutiny Committee	
Friday 20 November			
Saturday 21 November			
Sunday 22 November			

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### Week Three: 23 November 2020 – 29 November 2020

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Monday 23 November	7.00pm	Audit & Governance Committee	
Tuesday 24 November	6.00pm	Member Briefing on Sustainability Guidance Consultation	
Wednesday 25 November	7.00pm	Area Plans Sub-Committee East	
Thursday 26 November	7.00pm	Leisure Management Partnership Board	
Friday 27 November			
Saturday 28 November			
Sunday 29 November			

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### Week Four: 30 November 2020 – 6 December 2020

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Monday 30 November	2.30pm	Licensing Committee	
Tuesday 1 December	10.00am 7.00pm	Licensing Sub-Committee Sustainable Development Board	
Wednesday 2 December	7.00pm	Area Plans Sub-Committee West	
Thursday 3 December	7.00pm	Cabinet	
Friday 4 December			
Saturday 5 December			
Sunday 6 December			

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## PART B - ESSENTIAL INFORMATION

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### **Committee Management System**

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

### **Constitution**

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

### **ECC Highways Portal**

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

### **Member Contact**

Please be aware that all Member queries should be addressed to [membercontact@eppingforestdc.gov.uk](mailto:membercontact@eppingforestdc.gov.uk) as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

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## ***PART C - GENERAL INFORMATION***

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**1. CHAIRMAN'S DIARY**

None this week

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## LICENSING ACT 2003

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Please be advised that the Licensing Unit has received the following application for a Premises Licence made under the Licensing Act 2003:

**Applicant name:** 21<sup>st</sup> Century Licensing on behalf of Pradeep Patel

**Address of Premises:** Roshni News 30 Honey Lane Waltham Abbey Essex, EN9 3BT

**Brief details of the natures of the application:**

Newsagent & convenience store looking to include the sale of alcohol for consumption off the premises.

The proposed licence is for the sale of alcohol for consumption off the premises Monday – Sunday between 05:30 hrs and 21:00 hrs which is in line with the stores opening hours.

**Consultation Period:**

From: 5th November 2020                      To: 2nd December 2020

**Officer in charge:** Hannah Gould

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager  
Licensing Team

Kim Tuckey 01992 564034  
licensing@eppingforestdc.gov.uk

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## PLANNING

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### 1. Appeals Lodged

None this week

### 2. Forthcoming Planning Inquiries/Hearings -

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

### 3. Enforcement Appeals

ENF/0303/19 - 29 Orchard Gardens Waltham Abbey EN9 1RS –Construction of 2 single storey buildings in rear garden and used as a cattery – Clare Munday ext. 4114

### 4. Appeal Decisions

EPF/0877/19 – 119 Sheering Road Sheering CM17 0JP - Proposed x3 no. bedroom detached house – Dismissed

### 5. Tree Preservation Orders

None this week

### 6. S106 Agreements

None this week

### 7. Changes to Planning Systems

None this week



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## **PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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## EPPING FOREST DISTRICT COUNCIL

### Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

*This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in*

<b>Decision to be called-in:</b>
<b>Decision reference:</b>
<b>Portfolio:</b>
<b>Description of decision:</b>
<b>Reason for call-in</b>

**Members requesting call-in**  
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
<b>Lead member:</b>	
Office Use Only: Date Received:	

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